

Course Content

International Training Programme on

“Digitalization and Human Resource Management”

☞ Introduction	
	<ul style="list-style-type: none">○ Role & Importance of Digitalization in HRM○ An Overview of Digital Transformation in HRM
☞ HR Tech (Digital Strategy & Transformation)	
	<ul style="list-style-type: none">○ Human Resources Information Systems (HRIS)○ Human Capital Management Systems (HCMS)○ Applicant Tracking Systems (ATS)○ Benefits Administration (BA)○ Learning Management Systems (LMS)○ Employee Self-Service (ESS)
☞ HR Process Automation	
	<ul style="list-style-type: none">○ Talent management (TM) software:○ Workforce management (WFM) software○ Payroll management software:○ Performance management software:○ Learning and management systems (LMS) tools
☞ HR Analytics	
	<ul style="list-style-type: none">○ India’s HR Tech market○ Adoption of contactless hiring solutions in organizations.○ Digitalization and Cyber security○ AI’s role in recruitment○ Freelance economy/ Gig Economy
☞ Digital Skills for the Changing Workforce	
	<ul style="list-style-type: none">○ Skill Development and HRM○ Use of cloud-based tools, such as cloud developer tools○ Use of online collaboration, accounting, and customer relationship management (CRM) software○ Technical support skills○ Cyber security skills○ Machine learning○ Cloud architecture design